



**Board of Director's Meeting
October 12, 2016
12:00 noon Boomers Sports Bar**

"Building bridges to better business in Augusta, Prescott and Edwardsburgh/Cardinal"

CALL TO ORDER: President Dan Cook welcomed everyone. 12:09PM

PRESENT FROM BOARD: President Dan Cook (Chair), Treasurer Brent Laton, Directors- Cheryl Arcand, Ted Livingston, Bonnie Pidgeon-Gommert,

REGRETS: Directors- Jeff Morris, Tim MacKay, Lisa Temple and Gerry Hasiuk.
Liaison Reports- Heather Lawless-GCFDC.

GUESTS: –Luc Gosselin of Metal Graphics Ltd., Sandra Lawn representing the Prescott BIA, Mayor Pat Sayeau –Edwardsburgh/Cardinal, Angela Thompson-Trussell

APPROVAL OF AGENDA:

MOVED BY: TED LIVINGSTON

To approve the Agenda as amended.

SECONDED BY: BONNIE PIDGEON-GOMMERT

MOTION CARRIED

APPROVAL OF PAST MINUTES:

MOVED BY: BRENT LATON

That the September 21, 2016 minutes of the South Grenville Chamber of Commerce were received in its entirety.

SECONDED BY: TED LIVINGSTON

MOTION CARRIED

PRESIDENT'S REPORT: PRESENTED BY DAN COOK

- **Mail:** Received "Thank you" card – flower arrangement send on behalf of the South Grenville Chamber to the family of Roger Rhodes, former Director and head of the Membership Committee.
- **Business After 5:** The new location grand opening was a success. Thanks to Cheryl (Programming & Planning Committee), and anyone else that helped with the preparation and execution of this event. Thank you to our sponsors; CSE Consulting, The Red George & Angelene Catering. Lastly, thank you to our Mayors; Doug Malanka- Augusta Township, Pat Sayeau-Edwardsburgh/Cardinal & Brett Todd- Town of Prescott for attending and speaking at the event.
- **Business Related Community Events:** Please see attached list of events that have been brought to the attention of the South Grenville Chamber. Follow us on Facebook for regular posts on events happening in and around South Grenville.
- **In Camera Meetings:** Policies to be reviewed.

TREASURER'S REPORT: BRENT LATON

- Financial Report was provided and distributed by email.
- First rental payment for the new location can be seen on the September Financial Report
- Outstanding membership list 2016 sent to new Secretary

MOVED BY: BRENT LATON

That, the financial statements for the month ending September 30, 2016 be received as presented by the South Grenville Chamber of Commerce.

SECONDED BY: CHERYL ARCAND

MOTION CARRIED

SECRETARY'S REPORT: PRESENTED BY ANGELA THOMPSON-TRUSSELL

- Post office issues being resolved, in the interim we will continue to use PO Box 2000
- Met with web developer-working on missing content, would like to have the website live by the end of October
- Monthly newsletter distribution to the entire membership to begin next week. October News will include; an article on the Grand Opening Business After 5, the Awards Night Banquet initiation, call for nominations & sponsorship opportunities.
- Created first draft poster for the Awards Night Banquet-brought copies for review
- Request that the Directorship help with canvassing for silent auction prizes and cake donations
- Programming & Planning Committee to meet with the Secretary next week to go over roles and responsibilities via the Awards Night Banquet preparation.
- Followed up with First Data, the Chamber Account Manager is on vacation until October 17th. A follow up call will be made to him at that time to obtain more information about their product and what they can offer to our membership.
- Completed extensive research on Chamber member benefits by looking at other local Chambers, the Ontario Chamber of Commerce and the Canadian Chamber of Commerce. It is suggested that we take all this information and update our membership benefit offering for 2017. A meeting with the Membership Committee will be scheduled.
- Brief discussion on December meeting date- Cheryl would like to head the Christmas party location planning- follow up on this subject is required.

COMMITTEE REPORTS:

1. **MEMBERSHIPS –BONNIE PIDGEON-GOMMERT**
 - Meeting with Angela Thompson-Trussell & Brent Laton to go over membership packages and any proposed changes. Meeting to be scheduled for end of November.
2. **FINANCE – Funding Request - BRENT LATON**
 - a. Nothing to report.

3. PROGRAM AND PLANNING – PRESENTED BY CHERYL ARCAND

- a. Request to move forward on hall booking for the Awards Night Banquet
- b. Request to move forward on booking the caterer for the Awards Night Banquet

MOVED BY: CHERYL ARCAND

That, the Maitland Education & Recreation Center be booked for the South Grenville Chamber of Commerce Awards Night Banquet along with Angelene Catering for the evening of November 22, 2016.

SECONDED BY: BRENT LATON

MOTION CARRIED

Information: Augusta Township has graciously offered to cover the cost of the hall rental.

Angelene Catering is offering a two meat option buffet with dessert/coffee and tea service included (special meals for dietary reasons are available upon request).

4. Liaison Reports:

BIA – DELIVERED BY SANDRA LAWN

- Zombie walk taking place October 29th from 10am-2pm Prescott Legion
- Next BIA meeting is 5:30PM November 2nd at Boomers Sports Bar in Prescott
- Visited the new Ashley Home Store as a BIA representative, set to open soon.

GCFDC- NO REPRESENTATIVE PRESENT- SEE ATTACHED REPORT

TOWN OF PRESCOTT-NO REPRESENTATIVE PRESENT

AUGUSTA TOWNSHIP- NO REPRESENTATIVE PRESENT

TOWNSHIP OF EDWARDSBURGH/CARDINAL- MAYOR PAT SAYEAU

- Mark calendars for Friday November 18- United Counties Economic Development Summit- North Grenville One of the guest speakers is from Giant Tiger
- June 10th police car collision in Johnstown prompted an SIU investigation. SIU is required to report all findings to the Attorney General and the findings are not made public. Mayor Sayeau has requested that the findings be made public. The Attorney General's office has responded by saying that it is reviewing its policies regarding SIU investigation findings. For more information on this subject please visit www.policeoversightreview.ca
- TWPEC OPP costs in 2017 are estimated at approximately \$1,176,000.00 (2% increase from last year)
- The By-Law Program is going well in Edwardsburgh/Cardinal (2 employees).
- Information: Ontario and Canada announced the signing of the \$6.2 billion Canada-Ontario Infrastructure Framework Agreement in 2008. It was the first step in the process for federal-provincial municipal infrastructure funding under the Building Canada Fund. The ten year agreement ends in 2018 and a request for 1% increase in HST can be expected for infrastructure.

NEW BUSINESS-TOURISM COLLABORATION

- Canada's 150 Birthday-BIA representative, Sandra Lawn, would like to see all Tourism related organizations work together to create a comprehensive plan for the Town of Prescott and surrounding areas.
- Angela Thompson-Trussell, Chamber Secretary and previous Tourism Coordinator for South Grenville stated that she is working on the 2017 South Grenville Tourism Guide with Henderson Printing but has little time for any additional projects within the 10 hours a week she works for the Chamber.
- Mayor Sayeau mentioned that there are tourism dollars available at the Municipal level and it may be worth it to the Chamber to request funding so Angela can put more time towards tourism promotion and collaboration in South Grenville.
- President Dan Cook and Angela Thompson-Trussell have agreed to follow up on this possibility of tourism funding within the next few weeks and report back to the Board of Directors. The Chamber would be interested in facilitating the collaboration of tourism-related organizations in South Grenville for the 2017 celebrations if the funding were available. The Chamber will report back to the Prescott BIA with any progress.

CLOSING REMARKS:

- The President thanked everyone for attending today's Board Meeting.

Next Meeting: NOVEMBER 16th, 2016 at 12:00 NOON- O'HEAPHY'S IRISH PUB

MOVED BY: DAN COOK

That the October 12, 2016 South Grenville Chamber of Commerce Board of Directors meeting be adjourned.

1:31PM MOTION CARRIED